



**GOVERNMENT OF JAMMU & KASHMIR**  
**OFFICE OF THE DEPUTY COMMISSIONER RAJOURI**  
**Tel:01962-262244 Fax:01962-262481**

No. PGSA/R/ 2017-18/34

Dated 05-02-2017

✓ The Divisional Commissioner  
Jammu


**Sub:- Monthly Statement under J&K Public Service Guarantee Act 2011 for the Month of January, 2018 in respect of Rajouri District.**

Sir,

Kindly find enclosed herewith the consolidated statement under J&K Public Service Guarantee Act 2011 for the month of January, 2018 in respect of Rajouri District for favour of kind perusal and further necessary action at your end please.

Yours faithfully

Encls:-04 leaf

  
(Abdul Qayoom Mir) KAS  
Addl. Deputy Commissioner,  
(Nodal Officer PSGA)  
Rajouri

Copy to the:-

1. Additional Secretary to Govt. (Nodal Officer PSGA) General Administration Deptt. J&K Civil Sectt. Jammu along with copy of statement for kind perusal.

**DAILY STATEMENT UNDER J&K PUBLIC SERVICE GUARANTEE ACT, 2011 (RAJOURI DISTRICT) FOR THE MONTH OF January, 2018**


S.No	Name of the Department/Service	Designated officer	Stipulated time frame for providing service	No. of applications/cases			No. of pending	
				Received during the Month	Disposed off during the Month	Rejected	Within time frame	Beyond time frame
1	Revenue							
1	State Subject (PRC)	Addl. DC, AC (Rev), SDM	30 days	4466	4373	Nil	22	Nil
2	Reserved Category Certificate	Tehsildar concerned	15 days	366	366	Nil	Nil	Nil
3	Dependant Certificates	AC (Revenue) SDM	30 days	21	21	Nil	Nil	Nil
4	Extract of Fard Intikhab	NT concerned	10 days	8	8	Nil	Nil	Nil
5	Extract of Girawari	NT concerned	10 days	99	99	Nil	Nil	Nil
6	Extract of Aks Masawi/ Latha	NT concerned	10 days	1	1	Nil	Nil	Nil
7	Extract of Jamabandi	NT concerned	10 days	170	170	Nil	Nil	Nil
8	Attestation of mutation	Tehsildar concerned	30 days	33	33	Nil	Nil	Nil
9	Inheritance mutation	NT/Tehsildar concerned	30 days	63	63	Nil	Nil	Nil
10	Copy of mutation	Tehsildar concerned	10 days from	213	213	Nil	Nil	Nil
11	Demarcation of land	NT concerned	30 days	14	14	Nil	Nil	Nil
12	Extract of Tatima Shajra	NT concerned	10 days	0	0	Nil	Nil	Nil
13	Extract of Chulla/Chowkidara	NT concerned	10 days	8	8	Nil	Nil	Nil
14	Income certificate	Tehsildar concerned	30 days	268	268	Nil	Nil	Nil
15	NOC for construction of house on nazool land	Tehsildar Nazool concerned	30 days	0	0	Nil	Nil	Nil
16	Copy of Voter List	Tehsildar (AERO) concerned/Election Nb Tehsildar of the Distt	05 days	232	232	Nil	Nil	Nil
17	Marriage Certificate under Hindu Marriage Act	Tehsildar (Registrar) concerned	05 days	57	57	Nil	Nil	Nil
II	CA & PD							
1	Issuance of Ration Card	TSO, CA&PD in rural areas and AD, CA&PD in urban areas	30 days	7005	7005	Nil	Nil	Nil
2	Issue of surrender certificate/duplicate Ration Card	TSO, CA&PD in rural areas and AD, CA&PD in urban areas	07 days	03	03	Nil	Nil	Nil
3	Inclusion of a new born child in the Ration Card	TSO, CA&PD in rural areas and AD, CA&PD in urban areas	07 days	-	-	Nil	Nil	Nil
4	Transfer/shifting from one FP Shop to another	TSO, CA&PD in rural areas and AD, CA&PD in urban areas	07 days	04	04	Nil	Nil	Nil



III	<b>Power Development</b>																		
1	Electricity Connection (domestic with load 10 KW)	AEE (Electrical) concerned	30 days	265	265	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Electricity connection (domestic with load 20 KW)	Executive Engineer (Electrical)	35 days	18	18	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
3	Electricity connection (domestic with load 30 KW)	Superintending Engineer (Electrical) concerned	40 days	---	---	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
4	Electricity connection (commercial with load 05 KW)	AEE concerned	30 days	---	---	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
5	Electricity connection (commercial with load 20 KW)	Executive Engineer (Electrical) concerned	35 days	---	---	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
6	Electricity connection (commercial with load 30 KW)	Superintending Engineer (Electrical) concerned	40 days	---	---	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
7	Electricity connection (Industrial with load 10 KV)	AEE concerned	30 days	---	---	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
8	Electricity connection (Industrial with load 30 KVA/HP)	AE (Electrical) concerned	35 days	---	---	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
9	Electricity connection (Industrial with load 100 KV)	Superintending Eng. (Electrical) concerned	40 days	---	---	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
10	NOC for construction of house from Power Dev.	Executive Engineer concerned	30 days	18	18	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
IV	<b>PHE, Irrigation &amp; FC</b>																		
1	Sanction for domestic water connection	Executive Engineer, PHE concerned	15 days	26	26	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Actual domestic water connection supply	Executive Engineer, PHE concerned	30 days	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
3	NOC for construction of house from PHE	Executive Engineer concerned	30 days	21	21	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
V	<b>Transport</b>																		
1	Learners Driving License	RTO/ARTO concerned	15 days	1015	1015	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Driving License	RTO/ARTO concerned	30 days	409	409	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
3	Registration of Vehicles	RTO/ARTO concerned	30 days	461	461	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
4	Renewal of Driving Licenses issued by the State	RTO/ARTO concerned	15 days	6	6	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
5	Licensing Authorities	RTO/ARTO concerned	30 days.	269	269	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
5	Issuance of Fitness Certificate of vehicles	RTO/ARTO concerned	30 days.	269	269	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
VI	<b>Housing &amp; Urban Dev.</b>																		
1	Birth/Death Certificate	Registrar/Health officer concerned	30 days	34	34	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Building permission for construction of house from Municipal Council/ Committee	Executive Officer concerned	30 days	58	58	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
VII	<b>Police/CID</b>																		
1	Copy of FIR	SHO concerned	1 day for complainant & 3 days for 07 days			Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Verification by Police Station concerned for Certificate of Identity	SHO concerned				Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

*[Handwritten Signature]*

3	Tax Clearance Certificate for supply contracts in form VAT-46	-do-	10 days	--	---	NII	NII	NII
4	Tax Clearance Certificate for works contract in Form ST-64	-do-	15 days	---	---	NII	NII	NII
X	<b>Funds Organization</b>							
1	Settlement of Final Refund cases of GPF at the time of retirement/death of the employee	Concerned Chief Accounts Officer of the District Fund Office.	30 days			NII	NII	NII
2	Issuance of Transfer Entry (TE) Advice	Concerned Chief Accounts Officer of the District Fund Office	30 days			NII	NII	NII
XI	<b>Industries &amp; Commerce</b>							
1	NDC from DIC (Employment purpose)	General Manager of the concerned	05 days	226	226	NII	NII	NII
2	Registration of New Industrial Units (Provisional/EM {art-1})	General Manager of the concerned DIC	05 days	4	4	NII	NII	NII
3	Registration of New Industrial Units (Formal/EM Part-II)	General Manager of the concerned DIC	15 days	0	0	NII	NII	NII
XII	<b>Labour &amp; Employment</b>							
1	No Objection Certificate (NOC) for employment	Deputy Director/ Assistant Director concerned DE&CC	05 days	235	235	NII	NII	NII
2	Registration of unemployed youth	Deputy Director/ Assistant Director concerned DE&CC	02 days	86	86	NII	NII	NII
XIII	<b>PWD (R&amp;B)</b>							
1	Issuance of Contractor Card (B, C & D Classes)	Superintending Engineer PWD (R&B) concerned	35 days			NII	NII	NII

  
**Abdul Qayoom Mir (KAS)**  
**Addl. Deputy Commissioner**  
**(Nodal Officer, PSGA)**  
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